Bureau of Administration & School

## State of Iowa SUBSTITUTE SCHOOL BUS DRIVER CONTRACT

Department of Education

Imp	provement Services	For	TR-F-497(Rev12/03)
		School Owned Vehicle	
the app that chil	pointed and qualified President of the Boar t purpose. The district hereby appoints the ldren to and from school or activity location	School District (District),  d of Education, under authorization granted e employee to the position of "substitute sci ons as determined by the district and on an an effect from	County, Iowa, by duly by the board at a meeting held for hool bus driver" to transport as needed basis only for the 20
	is contract shall be in force for a maximum ployment beyond that period.	n of one school year only and does not repr	esent or imply continued
<u>Dis</u>	strict's Obligations:		
(A)	The district hereby agrees to compensate  \$ per trip; \$ employee on the day of each month	the employee for driving services rendered per hour; \$ per month.  n, when applicable.	on the following basis: Compensation to be paid to the
(B)		ion, the employee agrees to perform the serves and the Board of Education in and for the	
(C)		trict-owned vehicles to be operated by the enequired by Chapter 321.373, Iowa Code and	
(D)	The district shall examine the driving his employment and at such other times as d	story and criminal history records of the empetermined by district policy.	ployee upon initial application for
(E)		o demonstrate his/her ability to safely operate eptable driving record in accordance with dithe operation of a school bus.	
<u>Em</u>	nployee Obligations:		
(A)	The employee agrees to conform to all ru	ales and policies adopted by district board of	f education.
(B)	The employee agrees to file all reports as	s may be required by the Iowa Department of	of Education and those adopted by

- the district board of education.
- (C) The employee agrees to conform to all standards of vehicle operation as required by statute, district policy or other legally constituted authority.
- (D) The employee agrees to perform daily, pre-trip vehicle inspections of the school bus when required by the district and record the results of the inspection on a form approved by the district board of education for that purpose. In addition, the employee shall file a written report immediately with the district mechanic, transportation supervisor or other districtdesignated person charged with the responsibility for the school transportation program, if any defects or deficiencies are discovered during the pre-trip inspection that may affect the safety of the vehicle's operation or may result in its mechanical breakdown. (IAC Chapter 43.41)

- (E) The employee agrees to present the results of a biennial physical examination in accordance with Federal Motor Carrier Safety Regulations (49 CFR 391.41-391.49), as outlined in IAC 281-43.12(285) 281-43.24(321), to the district. In addition the employee agrees to obtain a driver's license issued by the Department of Transportation valid for the operation of the vehicle-type to be driven under this contract.
- (F) The employee agrees to submit to pre-employment drug testing as well as periodic random drug and alcohol testing in accordance with regulations adopted by the Federal Highway Administration.
- (G) The employee agrees to attend and participate in annual inservice instruction for school bus drivers as programmed by the Department of Education in accordance with Iowa Code, Chapter 321.376 and as required by the district.
- (H) The employee agrees to participate in conducting school bus emergency evacuation drills when conducted by the district and required by the Department of Education. (IAC 43.40)
- (I) The employee agrees to obtain, when possible, the registration numbers and general description of all vehicles violating the school bus stop law, Sec. 321.372(a), and file information for prosecution in accordance with state law and district policy.

## **Additional Provisions**:

## **Miscellaneous:**

- (A) The district may terminate this contract and dismiss the employee at any time for failure to conform to all laws of the State of Iowa and rules promulgated by the Iowa Department of Education applicable to drivers of school buses; provided, however, this provision shall not limit the right of the district to otherwise terminate this contract..
- (B) It is further agreed that this contract shall not be in force and the employee will not be allowed to transport students under this contract, unless or until the employee has been issued a current school year, "School Bus Driver Authorization", by the Iowa Department of Education.

IN TESTIMONY WHEREOF, we have hereunto subscribed our names, this day of				
Driver Employee	<u>District</u>			
Bus Driver Name	President, Board of Education			
Address	Secretary, Board of Education			
	Address-Dsitrict			
Phone number	Phone number:			